

Minutes of the
Idaho Real Estate Appraiser Board
September 24, 2001

The Idaho Real Estate Appraiser Board meeting was called to order at 8:45 a.m., Monday, September 24, 2001 at the Bureau of Occupational Licenses, Owyhee Plaza, 1109 Main Street, Suite 220, Boise, Idaho.

Roll Call: Stanley Moe, Chairman
Ruby Stroschein, Board Member
Gordean Briggs, Board Member

Bureau Staff: Budd A. Hetrick, Jr., Deputy Bureau Chief
Roger Hales, Administrative Attorney
John Kersey, Chief Investigator
Dee Ann Randall, Administrative Secretary

Paul Morgan and Doyle Pugmire, Board Members, absent excused

Minutes

Moved by Ruby Stroschein, seconded by Stan Moe and carried the minutes of the July 24, 2001 board meeting be approved.

Financial Report

Mr. Hetrick did not have a financial report available for the Board to review. The Bureau is in the process of preparing the individual board budgets, which should be completed by next week. The board/bureau contract will be mailed as soon as it is available.

Mr. Hetrick informed the Board that the Governor has ordered a 2% holdback in state revenues. However, dedicated fund agencies were not included in this holdback. The Governor did recommend that he did not want to see any supplemental appropriations submitted by dedicated fund agencies this year.

Proposed Rules

Mr. Hetrick informed the Board that their proposed rule changes have been submitted and will be published in the October, 2001 Administrative Bulletin.

The rules are being promulgated as temporary and proposed rules, with an effective date of July 1, 2001. Part of the rules is the promulgation of the registration of trainees. The Board requested that a cover letter and a trainee application be sent to all licensed/certified appraisers advising them of the registration of trainees. Ruby Stroschein will prepare a cover letter and application for the mailing.

Complaint Report

Mr. Kersey informed the Board that the two (2) investigator positions that were vacant in Idaho Falls and Twin Falls have been filled.

Mr. Kersey informed the Board that Tom Dobbin, certified general appraiser, will be offering a one day USPAP course for a class of eighteen (18) people and has asked if the bureau investigators would like to attend this class.

Moved by Ruby Stroschein, seconded by Gordean Briggs and carried that the Board approve a seven (7) hour USPAP review course that will be given by Tom Dobbin for eighteen (18) people and will also be offered to the Bureau investigators. This course will cover Standards I, II, preamble ethics and communicate how to tie these to residential appraisals, dealing with specific violations for residential appraisers.

Presentation of Plaque for Tom Limbaugh

Mr. Limbaugh joined the board and they presented him with a wall plaque in appreciation for the work he did for the board during his tenure as bureau chief.

AARO Meeting

Ruby Stroschein will be attend the Association of Appraiser Regulatory Officials (AARO) meeting to be held in Washington, DC on October 27 – 30, 2001. Gordean Briggs will also attend the meeting and will pay her own airfare.

Idaho Transportation Department Legislation

The Board reviewed the legislation being presented this upcoming legislative session and will not oppose this proposed legislation.

Continuing Education

Marcie McGinty, bureau secretary, met with the Board to review continuing education.

Moved by Ruby Stroschein, seconded by Gordean Briggs and carried that the course “Agricultural Programs and Policies that Impact Rural Appraising” presented by the Idaho Chapter of the American Society of Farm Managers & Rural Appraisers (ASFMRA) be approved for 11 hours of continuing education credit.

Moved by Ruby Stroschein, seconded by Gordean Briggs and carried that the 2001 fall meeting of the Washington Chapter of the ASFMRA seminar be approved for 10 hours of continuing education credit.

Moved by Ruby Stroschein, seconded by Gordean Briggs and carried that the following State Tax Commission Winter School – January 7-11, 2001 in Boise, Idaho be approved for continuing education credit only for the following courses:

Basic Real Estate Law is approved for 14 hours, if the emphasis is on estates in real property.

Golf Course Valuation – 7 hours.

Commercial Valuation Research – 7 hours.

Idaho Economic Overview – 4 hours.

Moved by Gordean Briggs, seconded by Ruby Stroschein and carried that the Board authorizes the Bureau to proceed with the necessary steps to take action to cancel the licenses of two (2) licensees whose continuing education courses were audited for renewal and did not meet the requirement.

Applications Reviewed

The Board approved nine (9) applications for examination and deferred three (3) applications.

The Board authorized the issuance of the following certificates/licenses to these individuals having met the educational and experience requirements and passing an examination required by the Board.

Licensed Residential

Matthew Merzlock	LRA-415
Christopher Hinkle	LRA-419
Lawrence Smith	LRA-421
Robert Bauer	LRA-422

Certified Residential

Lisa Godwin	CRA-416
Gary Shewey	CRA-418

Certified General

Richard Clark – Reciprocity with Oregon	CGA-414
Timothy Garey – Reciprocity with Oregon	CGA-417
Hugh Pomtier	CGA-420

Meeting adjourned at 2:30 p.m.

Stanley Moe, Chairman

Paul Morgan, Vice Chairman

Ruby Stroschein

Gordean Briggs

Doyle Pugmire

Budd A. Hetrick Jr., Deputy Bureau Chief
Bureau of Occupational Licenses

Approved 11/19/01